

Agenda – February 23, 2021
Group 9 (College of Engineering) Health and Safety Committee

1. Attending

Carter Beamish or Rachel Reichert, AA
Colleen Irvin, BioE
Sean Yeung or Michael Brett, CEE
Michael Pomfret, CEI
Kameron Harmon, ChemE
M. Glidden, CoE DO
Alex Lefort or Adrian dela Cruz, CSE
Mike Kane or Ary Prasetyowati, ECE

S. Honeydew or Erin McKeown, EH&S
Stacia Green, HCDE
Sheila Prusa or Neelu Rajvanshi, ISE
Dzung Tran or Bill Kuykendall, ME
John Young or M. Weaver, MoES/NanoES
Tatyana Galenko, MSE
Christine Kang, UAW 4121 (ASE)
N. Shane Patrick or Maria Huffman, WNF

2. Previous Meeting Minutes

- Jan 2021 – approve? Corrections/additions?
- Minutes posted at <https://www.engr.washington.edu/mycoe/safety#> and safety boards.

3. Department Incident Reports (use “5 Why’s” analysis for one report)

- CEE @ Ben (Dec) – a drop of 70% ethanol entered eye (follow-up on PPE assessment)
- WNF @ Fluke (Jan) – strained back moving laundry bin

4. Group Business

- Elect new Chair
- Determine second U-wide rep

5. UW-Wide Meeting

- January minutes attached
- February agenda attached. Highlights:
 - COVID-19 Updates – UW messaged yesterday that UK variant B.1.1.7 identified on campus. This week EH&S article on variants. This Friday, biweekly reevaluation of WA roadmap to recovery. Phase B criteria updated. EH&S emailed re: counterfeit 3M N95 specific lots and models. EH&S publishing article soon on identifying counterfeit masks.
 - Double-masking and New Variants – Brandon Kemperman reviewed purpose of cloth face coverings, research, and option for second layer for increased effectiveness. See UW Med [video](#). Soon ASTM establishing standard for barrier face covers. Exhalation valves “with filters” untested; wear surgical mask on top. Variants' spread, differences, effect on therapies/vaccines/tests are unknown but under study. Use standard prevention strategies. (PPT available.)
 - Group Reports – (UW Med) You may need a sick day after dose 2 of vaccine. (UAW 4121) TA's concerned about social distancing in teaching labs, and their inclusion in educator vaccinations. (UWEM) Snow expected.
 - EH&S Updates – Soon releasing updated Fall Prevention Manual and Checklist, with updates for ladder safety and walking/working surface safety.

6. Member Updates

Next Meeting: March 30th at 2pm, via Zoom

DRAFT Meeting Minutes

Health and Safety Committee for Group 9 (College of Engineering)

Meeting Date: January 26, 2021 (via Zoom)

Attended

Carter Beamish for Michael Domar, AA

Colleen Irvin, BioE

Sean Yeung, CEE

Michael Pomfret, CEI

Kameron Harmon, ChemE

Sonia Honeydew, CoE DO

Alexander Lefort, CSE

Ary Prasetyowati for Mike Kane, ECE

Stacia Green, HCDE

Sheila Prusa, ISE

Dzung Tran, ME

John Young, MoIES/NanoES

Tatyana Galenko, MSE

N. Shane Patrick, WNF

Absent

Erin McKeown, EH&S

Christine Kang, UAW 4121 (ASE)

Previous Meeting Minutes

- December 2020 – approved as is.
- Previous meeting minutes are at: <https://www.engr.washington.edu/mycoe/safety#>.
EH&S recommends each department/group post paper copies on their safety board and inform employees of the name of their rep.

Incident Reports

- ME @ NanoES – outgassing blew seal on a pyrolysis experiment in a quartz tube furnace. EH&S categorized this as a “serious incident” for extra attention. Serious incidents include those that result in serious (or potentially serious) outcomes, such as an uncontrolled release of hazardous energy. The student bypassed the pressure release valve, which indicates that training was inadequate. Dzung recommends training should be documented before user accesses equipment (as they do in shops). After retraining, supervisor should be on hand during the next use. Both ME rep and Mol/Nan rep have investigated this incident. Tracy Harvey is working with the lab on improving safety protocol and training, and she wants more documentation. Training will be documented. Johnny will recommend that lab managers ask EH&S any questions they have about experimental scenarios or other help with research. Shane suggested that beyond training and an SOP that addresses a safety measure (like a safety release valve) that can be disabled, they may need an engineering control... for example, a locking pin that requires concerted effort to remove. The SOP's should indicate “don't close this valve.”

DRAFT Meeting Minutes

Health and Safety Committee for Group 9 (College of Engineering)

- CEE @ Ben – a drop of 70% ethanol entered eye. User was sterilizing items in a laminar flow hood. Sean spoke with lab manager. They have updated their SOP for ethanol use. Sean is waiting to hear how ethanol was aerosolized (spray bottle?) and how the aerosolized drop escaped from the hood. We wonder if it was really aerosolized. Colleen says with the sash down, people might not wear goggles for such hood work, but they really should. She also reminds us that laminar flow hoods are not necessarily fume hoods so air could be coming back toward the user. In Colleen's estimation, one drop of ethanol would not cause several days of eye irritation so perhaps there was another cause for that irritation? Shane asks whether goggles were required before this incident. Sean will ask whether the lab has completed PPE assessment.
- Preview for next meeting: On January 6th ME had an electrical fire in Wilcox. Early in the day a grad student smelled a burning smell, and by 4pm the smell was still there. They checked the breaker panel and found wire burnt under a breaker. They called UWPD and the EH&S Fire Safety Manager and worked with Facilities to get the panel replaced. Cause of fire not reported yet. Shane reminded us that if there is an odd smell you can't identify, it's OK to call Facilities to report it; the cause may be behind a locked door or in a mechanical space that only Facilities can access.

Group Business

- EH&S published a new focus sheet, "[Work Safely with Sharps](#)" a reference file available on the [Sharps Safety page](#). Recommend checking the EH&S "[Latest News](#)" page regularly.
- Group 9 charter update: addition of union member, and one other small edit approved by the group for submission to Executive Sponsor (Dean Allbritton).

UW-Wide Meeting

- December minutes in packet.
- January meeting agenda in packet. Highlights included:
 - COVID-19 Updates –
 - IHME predicts case peaks in late January to mid-February.
 - HCT program aims to provide increased testing for employees who are on campus at least one day a week (testing once every 21 days), while resident hall occupants should receive weekly tests.
 - WA's B2 vaccination group does not include higher ed educators.
 - New [guidance on occupancy](#).
 - EH&S Updates –
 - New [APS 12.7](#) "Oversight of Chemical and Physical Safety Requirements in Research and Academic Environments" creates the ICAPS committee that reviews (and supports development and implementation of) safety policies and practices, and assists with escalation process to correct lab safety deficiencies. *Group 9 notes*

DRAFT Meeting Minutes

Health and Safety Committee for Group 9 (College of Engineering)

this seems to give more "teeth" to enforcement process. Group 9 asks what effect labs will see – will processes or approvals be slowed?

- Recent updates to Lab Safety Manual, imminent updates to Fall Protection Manual, and soon an updated "Managing Lab Chemicals" online training.
- OSHA 300A summaries released soon must be posted (by law) on safety boards from Feb 1 through April 30.
- Lab safety surveys updated; now labs must list all lab personnel.
Group 9 asked for more information about this.
- AED Program and Implementation –
 - Scott Nelson described EH&S oversight when buildings/departments volunteer to purchase, install and maintain AEDs.
 - Alex Lefort described the CSE experience setting up AEDs throughout two buildings.
 - StopTheBleed kits may be collocated near AEDs.

Department Updates

- AA – AA Admin inquires about CoE guidance/protocol for student groups returning to campus Spring quarter. *After the meeting, Sonia emailed Group 9 directions to find the "Student groups: On-campus activity information sheet" under "Important Resources" on CoE's [Coronavirus Information](#) page.*
- BioE – We are nearing completion of a fume hood move between floors; it took longer than planned. We have an increase in in-person classes Winter quarter – from one class in four sections to four classes in multiple sections. These are departmental classrooms. There are a lot of undergrads in the building, but access is limited to the time immediately surrounding a class session.
- ChemE – Some faculty left over the summer, and we're doing chemical cleanouts. Make sure grad students assigned follow protocols. Because of the high quantity of our chemical collection request, EH&S arranged with a contractor to pick up the chemicals. That contractor has a three month delay.
- CSE – We're having two machines installed by outside techs – two techs this week and one tech for two days next week. We are following guidelines and using a paper attestation.
- HCDE – The Sieg elevator that was down for four weeks was revamped last Fall and working well now. Note that the building has been renamed from Sieg Hall to Sieg Building.
- ISE – It was helpful to see the highlights of the recent U-wide meeting; then people can go and read the entire minutes if they have a specific need or interest.
- ME – Just the fire.
- MSE – We are replacing a fume hood in a lab in Mueller – old one left this week and new one should be in this Thursday. We got hot water back in Mueller, after Facilities repaired a part. Roberts is no longer freezing, though we don't know if the curtailment status was changed or Facilities made a repair.

DRAFT Meeting Minutes
Health and Safety Committee for Group 9 (College of Engineering)

- WNF – We are working with Facilities on our building air pressure. The clean room is OK, but other occupants are having negative air pressure issues. Some fire baffles' fuse link failed. We have an upcoming OARS report on a minor back injury.

Next Meeting

- February 23rd, 2020 at 2pm via Zoom.

DRAFT



University of Washington Accident / Incident Report

Report Number: 2020-12-053

Contact EH&S at 206-543-7262

Person Reporting Incident

Last Name: [REDACTED]	First Name: [REDACTED]
Phone: [REDACTED]	Email: [REDACTED]
Occupation/Position: [REDACTED]	Department: ENG: Civil and Environmental Engineering-Winkler Lab JM Student
Date Reported (yyyy/mm/dd): 2020/12/28	Time of Reporting: 01:11 PM

Person Involved or Affected

Last Name: [REDACTED]	First Name: [REDACTED]
Phone: [REDACTED]	Email: [REDACTED]
Occupation/Position: [REDACTED]	Department: ENG: Civil and Environmental Engineering-Winkler Lab JM Student

Incident Details

Date of Incident (yyyy/mm/dd): 2020/12/14	Time of Incident: 2:30 PM	When Shift Begins: N/A
Campus: Seattle	Incident Location/Parking Lot: BEN HALL INT. RSCH	
Room: 476F	Other:	

Incident Details:

While sterilizing some materials for sterile work in a laminar flow hood, an aerosolized drop of 70% ethanol got into my eye. I didn't realize that happened at the time, so I didn't immediately seek medical attention or wash out my eye.

My eye bothered me (irritation and stinging sensation) a few days after the incident. I tried to resolve the issue by flushing my eye with water and saline drops, but the irritation persisted. I went to the UW Ballard urgent care clinic to have it looked at. The doctor informed me that my eye was dry and irritated; they did not observe any scratches or indication of a chemical burn.

The eye is no longer irritated; the issue has resolved itself without medical treatments.

Attachment: **No**

Supervisor

Last Name: Winkler	First Name: Marikaroliina
Phone: 2067479363	Email: mwinkler@uw.edu
Occupation/Position: ASSISTANT PROFESSOR	Department: ENG: Civil and Environmental Engineering

Classification

Level 1:
Injury or Exposure, no first aid required,

Type of Incident

Injury Description: Pain, Irritation, Inflammation, Swelling,
Body Parts Affected: Eyes,
Cause of Injury or Damage: Chemicals,

Slip, Trip, Fall Details

Slip:
Trip:

Fall From Same Level:			
Fall From Elevated Height:			
Stairs:			
Contributing Factors			
Equipment:			
Environment:			
Policies / Procedures:			
Human Factors: Rushing, Phobia, Anxiety,			
Suggested Corrective Actions to Prevent Reoccurrence			
Suggested corrective action by the affected party			
No corrective action is suggested			
Supervisor's Comments			
Root Causes: (Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.) personnel must wear protective goggles and follow policies.			
Recommendations/Preventive Measures: wear protective goggles			
Corrective Actions Target Date (yyyy/mm/dd): 2020/12/28		Corrective Actions Complete Date (yyyy/mm/dd): 2020/12/28	
Other Comments:			
EHS Review			
Last Name: Konnur	First Name: Manisha	Phone Number: +1 206 221-1759	Email: mkonnur@uw.edu
Occupation/Position:		Department:	
Comments: forwarded to Tracy Harvey, Ellie Wade - MK			



University of Washington Accident / Incident Report

Report Number: 2021-01-032

Contact EH&S at 206-543-7262

Person Reporting Incident

Last Name: Patrick	First Name: Nicholas
Phone: +1 206 221-1045	Email: patricns@uw.edu
Occupation/Position: RESEARCH SCIENTIST/ENGINEER 3 (E S 8)	Department: ENG: Collaboration Core - WNF Staff
Date Reported (yyyy/mm/dd): 2021/01/24	Time of Reporting: 02:23 PM

Person Involved or Affected

Last Name: █	First Name: █
Phone:	Email:
Occupation/Position: Undergraduate Student	Department:
Person was in Paid Position: Yes	

Incident Details

Date of Incident (yyyy/mm/dd): 2021/01/19	Time of Incident: 7:15 PM	When Shift Begins: N/A
Campus: Seattle	Incident Location/Parking Lot: FLUKE HALL	
Room: 119	Other:	

Incident Details:

While performing laundry packing for WNF operations, URA went to move fully loaded shipping bins alone, lifting a stack of 10 at one time. URA reported back pain prior to starting next shift.

Attachment: **No**

Supervisor

Last Name: Patrick	First Name: Nicholas
Phone: +1 206 221-1045	Email: patricns@uw.edu
Occupation/Position: RESEARCH SCIENTIST/ENGINEER 3 (E S 8)	Department: ENG: Collaboration Core - WNF Staff

Classification

Level 1:
**Injury or Exposure, no first aid required,
 Injury involving lost work days,**

Type of Incident

Injury Description: **Pain, Irritation, Inflammation, Swelling, Sprain, Strain, Twist,**

Body Parts Affected: **Back,**

Cause of Injury or Damage: **Ergonomic Issues, Repetitive Motions, Awkward Posture, Overexertion, Overly Forceful Motions, Other,**

Slip, Trip, Fall Details

Slip:
Trip:
Fall From Same Level:
Fall From Elevated Height:

Stairs:			
Contributing Factors			
Equipment: Other,			
Environment:			
Policies / Procedures: Failure to Follow Procedures, Inadequate Planning, Preparation, Inadequate Support, Assistance,			
Human Factors: Improper Lifting, Rushing,			
Suggested Corrective Actions to Prevent Reoccurrence			
Provide safety training,			
Suggested corrective action by the affected party			
URA employee counseled to review and complete Back Safety and Injury Prevention through EH&S			
Supervisor's Comments			
<p>Root Causes: (Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)</p> <p>Poor lifting practices Lifting without aid of equipment or another person Lifting load that was too heavy/cumbersome/large for one person. Rushing</p>			
<p>Recommendations/Preventive Measures: URAs reminded to use proper lifting postures and techniques, and to seek assistance if and when needed. Review of EH&S training on Back Safety and Injury Prevention online training.</p>			
Corrective Actions Target Date (yyyy/mm/dd): 2021/02/15		Corrective Actions Complete Date (yyyy/mm/dd):	
Other Comments:			
EHS Review			
Last Name: Konnur	First Name: Manisha	Phone Number: +1 206 221-1759	Email: mkonnur@uw.edu
Occupation/Position:		Department:	
Comments: forwarded to Denise Bender, Erin McKeown - MK			

U-WIDE HEALTH AND SAFETY COMMITTEE

1/13/2021 Meeting Minutes | 1:00 p.m. - 2:00 p.m. |

Elected Member*	Appointed Member*	Faculty Senate Member*
<input checked="" type="checkbox"/> Ryan Hawkinson (1)	<input checked="" type="checkbox"/> Mark Pekarek (2)	<input type="checkbox"/> Ian Bennett
<input checked="" type="checkbox"/> Carmen Parisi (1)	<input checked="" type="checkbox"/> Kurt Oglesby (3)	
<input type="checkbox"/> Erick Rostad (2)	<input type="checkbox"/> Beth Hammermeister (4)	
<input checked="" type="checkbox"/> Tony Colinares (3)	<input checked="" type="checkbox"/> Liz Kindred, Vice-chair (5)	
<input checked="" type="checkbox"/> Christine Aker (4)	<input checked="" type="checkbox"/> Sheila Prusa (9)	
<input checked="" type="checkbox"/> Michael Sage (5)	<input checked="" type="checkbox"/> David Zuckerman (10)	
<input checked="" type="checkbox"/> Eric Camp (6)		
<input checked="" type="checkbox"/> Tamara Leonard (6)		
<input checked="" type="checkbox"/> Martin Arroyo (7)		
	Labor Union Member*	Env Health & Safety Member**
<input checked="" type="checkbox"/> Alexa Russo (7)	<input checked="" type="checkbox"/> Ann Aumann, SEIU 925	<input checked="" type="checkbox"/> Katia Harb
<input checked="" type="checkbox"/> Wade Haddaway (8)	<input type="checkbox"/> Paula Lukaszek, WFSE Local 1488	<input checked="" type="checkbox"/> Denise Bender
<input checked="" type="checkbox"/> Christopher Barrett (8)	<input checked="" type="checkbox"/> Christine Kang, UAW 4121	<input checked="" type="checkbox"/> Erin McKeown
<input checked="" type="checkbox"/> Sonia Honeydew, Chair (9)	<input checked="" type="checkbox"/> Amanda Clouser, UAW 4121	<input checked="" type="checkbox"/> Manisha Konnur
<input type="checkbox"/>	<input type="checkbox"/> Vacant, ASUW	<input checked="" type="checkbox"/> Jenna Gravley
<input type="checkbox"/> David Warren (10)		<input checked="" type="checkbox"/> Doug Gallucci
		<input checked="" type="checkbox"/> Tracy Harvey
		<input checked="" type="checkbox"/> Scott Nelson
Guests**	Ex-Officio Member**	Ex-Officio Member**
	<input type="checkbox"/> Tracey Mosier, UWF	<input checked="" type="checkbox"/> Susan Wagshul-Golden
<input checked="" type="checkbox"/> Alex Lefort	<input checked="" type="checkbox"/> Chris Pennington, UWF	<input type="checkbox"/> Felicia Foster, AGO
<input type="checkbox"/>	<input checked="" type="checkbox"/> Ken Nielsen, Risk Services	<input checked="" type="checkbox"/> Nancy Gwin, AGO
<input type="checkbox"/>	<input checked="" type="checkbox"/> Rick Gleason, DEOHS	<input checked="" type="checkbox"/> Lt. Chris Jaross, UWPD
<input type="checkbox"/>	<input type="checkbox"/> Steve Charvat, UWF EM	
<input type="checkbox"/>	<input type="checkbox"/> Barry Morgan, UWF EM	

Quorum is 12 or more of voting members

X - attended meeting

*** voting members**

**** non-voting member**

Agenda

- 1. Call to Order**
- 2. Attendance/Quorum**
- 3. Approval of the 12/9/2020 meeting minutes**
- 4. COVID-19 Update**
- 5. EH&S Updates**
- 6. Automated External Defibrillator (AED)/Stop the Bleed kit**
- 7. Organizational Group Reports**
- 8. Union Reports**
- 9. Ex-Officio Reports**
- 10. Good of the order**
- 11. Adjourn**

Recorded by Manisha Konnur

This meeting was conducted on Zoom to adhere to physical distancing protocols during the COVID-19 pandemic per guidance from the Washington State Department of Health, and the Centers for Disease Control and Prevention. The meeting was recorded.

- 1. Call to Order**
Sonia Honeydew called the meeting to order at 1:00 pm.
- 2. Attendance/Quorum**
Sonia conducted attendance and quorum was met.
- 3. Approval of December meeting minutes**
December meeting minutes were approved.
- 4. COVID-19 Update**
Katia Harb provided the following COVID-19 updates.

Katia displayed the UW COVID-19 Dashboard and said that the Institute for Health Metrics and Evaluation (IHME) predicts case peaks in late January to the middle of February. Katia said Public Health officials are predicting a decrease in community transmission sometime in March as the

vaccine distribution progresses. Currently, there are 38 UW staff/students home isolating after testing positive for COVID-19.

Katia said that WA Department of Health will start notifying COVID-19 positive individuals via automatic text.

She said that the Husky Coronavirus Testing Program (HCTP) has increased their capacity to test and analyze during winter quarter. UW staff enrolled in this program, and are on-site at least once a week, will receive an invitation to get tested every 21 days. Resident Hall students will be invited to test every 7 days. All others will continue to be tested if they are exposed or experience symptoms.

HCTP testing kiosks are open and are located at the UW Club, the South Lake Union, a new site at the Odegaard By George Café. The E1 Parking lot testing site is a city/county testing site for the general public, in partnership with UW Medicine.

Katia provide an update on Governor Inslee's [Healthy Washington - Roadmap to Recovery](#). She said that the Governor's website is updated every Friday. Currently all regions in Washington are in Phase 1. The UW Bothell, Tacoma and Seattle are all part of the Puget Sound region on the Governor's map. Regions may move out of Phase 1 based on achieving metrics outlined on the website. Review the requirements for each phase on the Governor's website. EH&S will update our guidance documents to align with the language used in the Governors' Roadmap to Recovery.

Katia indicated UW Medicine is following Washington's Covid-19 vaccine distribution plan. Currently, Washington is working at completion of Phase A-1 and A-2 and is vaccinating health care workers in high risk jobs, high-risk first responders, long-term care facility residents, and all other workers at risk in health care settings. Phase B1 includes vaccinating individuals who are 70 years or more of age, and 50 years or more of age who live in a multigenerational household. UW is considering a partnership to provide vaccines to the UW and broader community on campus. She indicated shortages of the vaccine and changes pending with supply planning efforts shifting.

Katia reiterated that being vaccinated does not change current public health or workplace requirements for COVID-19 prevention such as social distancing, masking, isolation or quarantine. EH&S will adjust UW requirements, as the public health guidance changes.

Katia indicated that UW has [updated quarantine and isolation guidance](#) available on our EH&S website.

Katia encouraged everyone to regularly check the [EH&S COVID-19 resources](#) page for new information.

5. L&I Updates:



Erin McKeown reported she is working on four Labor & Industries compliance investigations.

UWMC Northwest and UWMC Montlake Hospitals are under investigation for the availability of N95 masks and social distancing. The opening and closing conferences were held, and EH&S awaits L&I's final notice.

The UWMC Eastside Specialty Clinic received a \$5400 penalty from L&I related to social distancing and mask usage.

She said there is an open investigation at the Harborview 908 Jefferson Building also related to social distancing and screening patients prior to entry into ambulatory clinics.

EH&S Updates:

Denise Bender announced that EH&S has hired a new Biosafety Officer named Esther Pellham. She said EH&S has the following job vacancies: Biosafety Manager, Accident Prevention Specialist, and an IT Specialist.

Denise announced a new [APS 12.7](#) to address chemical and physical safety in laboratories. Katia added that the policy establishes the committee that provides the escalation process to correct lab safety deficiencies.

Denise said the [Laboratory Safety Manual](#) has been updated and can be found on the EH&S website. The Fall Protection Manual has also been updated and should be out on the webpage soon.

Denise also mentioned a recently released guide to [Room Occupancy Limits](#) for COVID-19 prevention.

Erin McKeown announced that EH&S is revising their Managing Laboratory Chemicals Training, and expects it to be finalized in the next few weeks.

Erin said that she will share the signed OSHA 300A summaries with the committees soon, and reminded members to post the OSHA300A summaries on their department bulletin boards. By law, OSHA300A summaries need to be posted from February 1, 2021 through April 30, 2021.

Tracy Harvey indicated a small change to Lab Safety Surveys; labs must now provide a list of current lab personnel.

6. Automated External Defibrillator (AED)/Stop the Bleed kit

Scott Nelson from EH&S and Alex Lefort from Computer Science & Engineering updated the members on EH&S' Automated External Defibrillator (AED) guidance and CSE's implementation



experience. Scott said that there are AEDs located in UWPD vehicles and the UW Officers travelling in these vehicles are trained to use an AED. Washington state law does not require AEDs be readily accessible, but EH&S highly encourages departments or building owners to consider acquiring one, as they save lives! Owners of AEDs need [training and are immune from civil liability](#).

Scott said EH&S provides policy oversight ([APS 10.12](#)) on AEDs and maintains AED information on our [website](#). EH&S can assist organizational units wishing to procure AEDs. EH&S' training in First Aid and CPR covers AED use.

AED maintenance is critical and [UW Scientific Instruments](#) located in the Health Sciences Building can help. The committee learned that batteries last approximately two years. Lt. Chris Jaross from UWPD said that the AED gives a signal when the batteries are dead or diminishing. Alex Lefort mentioned that Scientific Instruments recommends replacing the battery every two years, as opposed to the manufacturer's recommendation of replacing it every four years.

Scott also mentioned that when an AED is opened and applied to a person, it needs to be reported to the local public health agency (King County Community AED Program).

To procure an AED, Scott encouraged members to refer to the [Procuring an AED](#) focus sheet on the EH&S webpage. Members asked about the availability of grants to procure an AED, and one member noted that she had already applied for a grant and that the [link](#) to obtaining this grant was found on the [EH&S AED webpage](#).

Scott encouraged members to contact him or Alex Lefort if they have additional questions.

Scott also briefly mentioned the idea of placing a [Stop the Bleed kit](#) near an AED. [Harborview](#) and UWMC offer Stop-the-Bleed training. This is another important tool to save lives, since a person can die from blood loss within five minutes. A bystander can save a life before emergency responders arrive.

7. Organizational Group Reports

HSC 1 – Ryan Hawkinson said HSC-1 met this morning and reviewed OARS reports and the U-Wide meeting minutes. HSC-1 welcomed a guest from the Primate Research Center in Arizona and a guest from the College of Education. They also reminded their members to make sure their staff complete OARS reports even if working from home or out of state for work-related injuries and near misses.

HSC 2 – Mark Pekarek said HSC-2 met on December 10. They reviewed OARS reports and the Core Accident Prevention Plan. They also discussed concerns about contract workers at Kincaid Hall who are backing trucks onto Stevens Way without proper flagging. The issue has been resolved.



HSC 3 – Tony Colinares said HSC-3 met in December and reviewed OARS reports. They approved meeting minutes, and reviewed the last U-Wide meeting minutes.

HSC 4 – Christine Aker said that HSC-4 met on December 22. Due to scheduling conflicts, HSC-4 has moved their meetings to the fourth Monday of the month in 2021. They reviewed OARS reports and reminded members to replace mercury thermometers with safer alternatives.

She said that the School of Public Health and the School of Nursing are addressing COVID-19 exposure cases and follow-up procedures after diagnosis.

Christine said that School of Social Work has had some confusion with their custodial staff keeping the restroom doors open due to COVID-19 concerns and the old HVAC system. Christine said that South Lake Union has a new building alert system similar to UWMC's alert system 'STAT|INFO'.

HSC-4 discussed a recent break-in at the South Campus Center. UWPD is following up with building management. Christine reminded everyone to be vigilant about waiting to watch automatic doors close to ensure you are not being followed into buildings.

HSC-4 also talked about replacing exterior signage where necessary.

HSC 5 – Liz Kindred said HSC-5 did not meet in December, but the hospitals have been full and busy. About 15,000 staff across UWMC have received their first dosage of vaccine. Liz said that this caused some rippling effect as they saw an increase in needle stick related accidents and might see a supply chain shortage of needles due to the on-going national vaccine distribution.

HSC 6 – Eric Camp said HSC-6 did not meet in December, but are planning to meet next week.

HSC 7 – Martin Arroyo said HSC-7 met and reviewed one OARS report related to slip/trip/fall due to icy conditions. They discussed Governor Inslee's approach to COVID-19 and also discussed the Job Hazard Assessment process.

HSC 8 – Chris Barrett said that HSC-8 met in December and discussed the U-Wide meeting minutes. They are scheduled to meet next on January 14.

HSC 9 – Sonia Honeydew said that HSC-9 met on December 29. She said there were no OARS reports to review.

They selected a new U-Wide representative, Sheila Prusa to replace Colleen. Sonia indicated that Scott Nelson attended their meeting and talked about where to find COVID updates, and new guidance for event planning and occupancy limits.



HSC-9 suggested everyone should retake both the UW's COVID prevention plan and their unit's Site Specific COVID-19 Prevention Training on a quarterly basis.

HSC 10 – David Zuckerman said HSC-10 met on December 21 and reviewed the U-Wide meeting minutes. They didn't have any OARS reports for November, but discussed open OARS reports and closed a few of them.

Robert Kamphaus (Oceanography representative) thanked EH&S' continued support and COVID-19 prevention tips on research vessels.

8. Faculty Senate Reports: Ian Bennett was not present.

9. Union Reports:

Paula Lukaszek was not present.

Christine Kang, Amanda Clouser, and Ann Aumann were present at the meeting, but had no updates.

10. Ex-Officio Reports:

UW Facilities: Chris Pennington had no updates.

Emergency Management: Steve Charvat and Barry Morgan were not present.

UWPD: Lt. Chris Jaross said UWPD will have increased staffing for a short period of time as a precaution due to the recent Capitol riots and the upcoming presidential inauguration.

DEOHS: Rick Gleason had no updates.

Attorney General's Office: Nancy Gwin had no updates.

Claims Services: Ken Nielsen had no updates.

11. Good of the Order: Katia Harb suggested Alex Hagen from the Laboratory Safety Team give a presentation on the UW's new Field Safety Manual at an upcoming meeting.

Mark Pekarek asked for clarifying guidance when Facilities installs AEDs. Scott Nelson said the installation instructions should indicate height from floor, and please reach out to EH&S with any other questions.

Christine Aker suggested a presentation at the U-wide (maybe in March) on the UW custodial experience during COVID.

12. Adjourn: The meeting was adjourned at 2:20 pm

DRAFT

University-Wide (U-Wide) Health and Safety Committee Meeting Agenda

February 10, 2021
1:00 p.m. – 2:30 p.m.
Zoom- screen required

Agenda Item	Lead	Process	Time
Call to Order	Sonia Honeydew	Robert's Rules of Order	
Attendance/Quorum	Sonia Honeydew	Discussion	5 min
Approval of meeting minutes	Sonia Honeydew	Discussion	5 min
COVID-19 Update	Katia Harb	Discussion	10 min
Double Masking and New SARS-CoV-2 Variants	Brandon Kemperman	Presentation	20 min
Organizational Group Reports*	Committee members	Discussion	15 min
Union Reports	Union representatives	Discussion	5 min
Ex-Officio Reports	Ex-Officio members	Discussion	15 min
EH&S Updates L&I Update	Erin	Discussion	10 min
General updates	Denise Bender		
Good of the Order	Sonia Honeydew	Discussion	5 min
Adjourn	Sonia Honeydew	Robert's Rules of Order	

*Organizational Group Reports include topics covered at their most recent meeting

Please send ideas for agenda items to the co-chairs Sonia Honeydew and Liz Kindred at least 2 weeks prior to the scheduled meetings.